

# COLLEGE ELEMENTARY SCHOOL VOLUNTEERS IN PUBLIC SCHOOLS (VIPS) REGISTRATION FORM

Thank you for your willingness to contribute your time and talent to the education of students at College Hills Elem.

## STEP 1: Let College Hills know what you are interested in hearing about for volunteering this school year.

Please fill out the form below. We will only email you for the opportunities you select below.

## STEP 2: Get approved by CSISD to be a volunteer.

Please fill out the application found on the CSISD website in order to be approved to volunteer during school hours. This form is processed through the Human Resources department and saves individual schools from running their own state background checks. Find the form at csisd.org under the "Parent Info" tab and scroll down to "Volunteering."

I have submitted the online CSISD application.  I will submit the application soon.  I need help submitting the application.

\*\*\*Both steps need to be completed **each year**. Please do so as soon as possible in order to be ready prior to volunteering.

Volunteer: \_\_\_\_\_  
(Last Name) (First Name)

Phone: \_\_\_\_\_  
(For Daytime) (For Evening)

Student(s)  
1. \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_  
2. \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_  
3. \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

*\*\*Almost ALL of our volunteer notification and sign up is done via email. If no email address is provided, we will call you with opportunities.*

## Please check ALL areas for which you would like to volunteer:

We will only email you for the opportunities you select below.

**Anywhere needed:** Please email me about all volunteer opportunities listed below.

**Book Fair:** Volunteers sign up for 2 hour shifts that happen before, during or after school during fairs held each semester.

**Nurse's Office:**  Filing & data entry  Vision & Hearing screening  Other

**Art:** Help with bulletin board, sharpening pencils, laundry & sanitizing materials. (No more than 2 hours at a time.)

**Thanksgiving Lunch Ticket Sales:** Volunteers sell tickets during this special lunch. (No more than 2 hours at a time.)

**Picture Days:** Help assist with individual and classroom pictures. (2 hour time blocks). In the fall & the spring.

**Paw Print Festival** Annual festival held on a Saturday following Spring Break with inflatables, silent auction, games, food, and FUN! The festival raises funds to benefit educational endeavors at College Hills.

**Teacher Appreciation:** On occasion, would be willing to provide food, **from a store or homemade**, for teacher appreciation celebrations!! WE APPRECIATE OUR TEACHERS!!!

Submit this form either by printing it out and returning it to your child's teacher or saving the file and sending it as an attachment to **collegehillsvips@gmail.com**. If you have any questions please feel free to contact the VIPS coordinator at **collegehillsvips@gmail.com**