

# College Hills PTO Cash Count Tally Sheet

Turn this sheet in to the PTO Treasurer or President along with contents of Drop box.

Date: \_\_\_\_\_

Person #1 \_\_\_\_\_  
Print Sign

Person #2 \_\_\_\_\_  
Print Sign

I acknowledge this count to be accurate and complete.

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Total # of checks: \_\_\_\_\_

Total of all checks: \_\_\_\_\_

Total of all cash: \_\_\_\_\_

Total of cash and checks: \_\_\_\_\_

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Notes/Exceptions: