

College Hills PTO
September 13, 2018
Board Meeting Minutes

STANDING ITEMS

- Introductions
- Principal's Report (Josh Hatfield)
 - CHE Budget Review
 - General fund budget (local funds)
 - 83-85% budget is staffing, insurance, etc...
 - Basic supplies (copy machines, paper, ink, school supplies, etc...)
 - Title I funds - Approx 58% low socioeconomic status at CHE
 - Oakwood now recognized as Title I so we lost \$95K of funding
 - \$380K of TI funds - includes salaries for DL staffing
 - Also pays for CASL staff, Co-teachers, specialists, AVID training and instructional materials (i.e. Literacy Library)
 - PTO Funds :)
 - He loves us the most.
 - \$67K worth of support - covers field experiences, teacher grants, teacher recognition, supplies, scholarships, family support, MobileEd, book authors, science supplies, equipment, 4th grade grad party, Osmos
 - Procedural Changes
 - Drop off/Pick up processes improved
 - Focus on safety of students
 - Open committee membership - **contact Mr. Hatfield if interested in serving**
 - School Health Advisory Committee (SHAC)
 - Advise district on things that can be improved in relation to improving student health
 - Campus Based Assessment
 - Looking at ways to assess student success
 - District wide program
 - Looking for interested volunteers
- Vice Principal's Report (Jennifer Skrivanek)
- Teacher's Report (Jennifer Shoalmire)
 - Teachers very appreciative of Pod Supply Baskets
 - New decor in workroom
- Treasurer's Report (Chris Woodruff)
 - Motion to Approve - Kelli Ribera
 - Second- Courtney Hearn
- President's Report (Katy King)
 - City Wide PTO Highlights
 - Treasurer/Finances
 - Always use the "2 signer" rule when using checks
 - Dues, Sept. deadline (\$50) – covers the cost of tax returns
 - Scholarship Process
 - Opens in December – we follow the Education Foundation Portal
 - Counselors at HS notify students that process is open
 - Need to decide whether or not to send money directly to university or personally to the student
 - City Wide Meeting
 - Please let us know if you ever have any questions you want us to ask
 - CHE Hosting in November - will let you know if we need help
 - PTO Debit/Credit Cards

- Paws to the Pavement Help:
 - Sponsorship needed, as well as volunteers to assist during the race
- Yearbooks are here
- Event check-in process

Upcoming Calendar Items

- Sept 20 - DL Salsa Night
- Oct 16 Math & Science Night

COMMITTEE REPORTS

Adventure Dash (Kelli Ribera)

- Amount raised so far: \$12,279.00 so far
- Baseline needed before we can make a profit: \$8K
- Volunteers needed for Dash Day, Sept 14 from 7:30 a.m. - 3 p.m.
- Kids participate during CAMP time - every child gets to participate and will get a band

Appreciation (Katie Pfeiffer & Stephanie Curs)

- Celebrating staff birthdays with "Small Cakes"

Book Fair (Kelli Ribera, & Dawn Fedora)

- Fall Book Fair coming Oct 1-5.
 - Set up on September 28 at 10:30am
 - Tear down on Oct 8 while school is closed
- Spaghetti Dinner (with Olive Garden) will be Thurs, Oct 4.
 - Ticket sales (\$4/\$6) and advertising for that will begin soon.
 - Flyers advertising the Fair and dinner ticket sales will go in purple folders
 - Kelli will push social media, Mr. Hatfield will promote using Schoology
- Volunteers will be needed to work Book Fair shifts.

Box Tops (Marian Williams)

Box Tops Contest

- Ends Friday, October 5
- Anyone want to help count? Counting period Oct 8-18
- Announce winning grade level on Fri. 10/19 at morning assembly
- Popsicle Party on Wednesday, Oct. 31 during recess

Paw Print Festival (Kayla Whitfield)

Always looking for sponsorship! Please ask businesses that you patron if they would be interested.

Recruiting & Communications (Carrie Morgan)

- 1st Grade Garden Service Project
- Saturday, September 22 - 9am
- Meet in front of the exterior cafeteria doors
- Bring shovels and wheelbarrows if you have them!

School Supplies (Amber Goodwin)

No report

Spirit Nights (Kandace Jean & Karin Drake)

- September 27 @ Aggieland CFA

Spring Food Drive (Susan Fox)

No Report

Spirit Gear (Jen Prochazka)

No Report

VIPS/Volunteers (Whitney Ohendalski)

- Book Fair: 2 hour shifts during October 1-5 starting at 7:30 a.m.
- Paws to the Pavement vols needed to hand out medals

Yearbook (Kristie Wood)

- YB sales at Book Fair Dinner
- Download Image Share App
 - CHE Number: 914478
 - Upload images from school events and include the names, grades and teachers of everyone in photo

Old Business:

New Business:

Opening 10th elementary school (Rock Prairie and Dowling)

- Boundary Adjustments/Rezoning Meetings
 - Central Office Administration will work with Third Party Geo-Coding companies to make recommendation to School Board
- May impact all campuses - including CHE

Adjourn

- Motion to Adjourn- Katie Pfeiffer
- Second- Melissa Polling

NOTES:

Meeting Date	Meeting Time	Meeting Location
Thursday, October 11	5:30pm	CHE Library
Thursday, November 8	12:00pm (Noon)	CHE Library
Thursday, December 13	5:30pm	CHE Library

Meeting times for the spring will be announced at a later time.